



Calaveras Humane Society

SPECIAL BOARD MEETING Minutes CHS Board Meeting 04 09 2015.docx

MINUTES

APRIL 9, 2015

5:30 P.M.

FOOTHILL VILLAGE-ANGELS CAMP

MEETING CALLED BY	Jo Ingraham
FACILITATOR	Jo Ingraham
NOTE TAKER	Deborah Schoeman
TIMEKEEPER	Jo Ingraham - Call to order 5:50 p.m. Adjourned 6:45 p.m.
ATTENDEES	Jo Ingraham, Karen Ellis, Blair Wiley, Joanne Elliott, Russ Thomas, Deborah Schoeman
NOT ATTENDING	Randy McNurlin
PUBLIC	Joanne Kromfols, Jean Macomber, Anne Ellis

Agenda topics

DISCUSSION	(B) PUBLIC COMMENT		
	Jean Macomber comment: Joanne Kromfols comment:		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(C) Agenda acceptance		
	Moved by Karen Elliott. Second by Blair Wiley to accept agenda as amended.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(D) 3/19 Board Meeting Minutes - accepted		
	Moved by Karen Elliott. Second by Blair Wiley		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(E) Treasurers Report		
	None		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(F) Special Reports by Joann Kromfols		
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(1) Appreciation Dinner – 130 RSVPs

(2a) Steering Committee – Essex & Drake to be hired contingent on Boards satisfaction of answers provided by them and revision to contract. Moved by Blair. Second by Karen. Russ called for the question. Opposed=1, Abstained=1, Ayes=3. E&D provided Capital Campaign Coordinator job description. Revised by Deb Schoeman. Offer flexible hours, part time and must have computer experience. Salary will come out of Shelter Fund.

(2b) Yolo County – Shelter Committee to visit Sutter County/Yuba City Shelter in mid-May. 11,143 sq. ft., well designed and can possibly save us money.

(2c) MOU with County – Ann, Jean, Karen, and Brian M. to meet with CAO. MOU is coming along. Business plan is almost finished. MOU document needed to select an architect.

(3) Financial Advisor – Two stock portfolios are still outstanding. Add: Whiskey Slide property via Bill Schmidt who is not asking for commission, to list property. Moved by Karen. Second by Russ - PASSED

(4) Modular Progress – Waiting on electrician; completely painted inside and out; Bill Anderson to fill in; Blair and Jim to meet to figure out Technology and Electrical; have to give 30-day notice to current landlord; convict crew to dig ditches and fill holes; grinder pump fitted and hole dug; water connection almost complete; carpet removed and person can come in at any time to replace; ramp framed and can be formed and poured; floors prepared for vinyl installation; suspended ceiling material needed; as soon as power is on we can schedule HVAC check and hot water heater.

(5) Oversight Committee – Each store made approx. \$1000 on Ebay; employee evaluations are complete; John will oversee boy scouts for appreciation dinner (did not receive keys in time to have them set up); Tisha is working on a budget for next year.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

DISCUSSION

Misc.

Great feedback from Murphy's Irish Days.
Small van to be painted

CONCLUSIONS

ACTION ITEMS

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