



BOARD MEETING Minutes CHS Board Meeting 05 21 2015.docx

MINUTES

MAY 21, 2015

5:30 P.M.

FOOTHILL VILLAGE-ANGELS CAMP

MEETING CALLED BY	Jo Ingraham
FACILITATOR	Jo Ingraham
NOTE TAKER	Deborah Schoeman
TIMEKEEPER	Jo Ingraham - Call to order 5:50 p.m. Adjourned 6:45 p.m.
ATTENDEES	Jo Ingraham, Karen Elliott, Russ Thomas, Deborah Schoeman
NOT ATTENDING	Randy McNurlin, Joanne Elliott
PUBLIC	Joanne Kromfols, Jean Macomber, Anne Ellis, Jamie Leigh, Allan Dodson, Dawn LaPlante, Jessica & Donna with Stevenson Financial

Agenda topics

DISCUSSION	(B) PUBLIC COMMENT	
	No Public Comment	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	(C) Agenda acceptance	
	Moved by Russ Thomas. Second by Karen Elliott to accept agenda as amended.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	(D) 4/09 Board Meeting Minutes - accepted	
	Moved by Karen Elliott. Second by Russ Thomas	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	(E) Correspondence	
	<ul style="list-style-type: none"> Nora Arrowood – sent thank you letter for the \$300 approved for her elderly dogs. \$150 donation from Angels/Murphys Rotary Email from Debby Beaufort praising Executive Director Ellis for a marvelous job 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	(F) Treasurer's Report		
	1. Balance Sheet: Allan stated the P&L shows Thrift Store income \$4,000 but it doesn't match total donation.		
	2. Spay/neuter Report: Mary Foye – key didn't work in the door so couldn't get into office to do report.		
	3. Collection boxes: Collected \$1,225.42		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(G) Executive Directors Report		
	<ul style="list-style-type: none"> • 10 acre Whiskey Slide parcel. Liability insurance renews at \$850 a year. On the market. • We are collection pet food to help Meals-on-Wheels participants. • Modular update: power on, interior plug work, painted, water in, parking lot framed, ramp needs to be poured. Floor not in. Working with Blair and Comcast to see about internet/Wi-Fi. • Jim Jones is willing to give second legal opinion if we need one. • E.D. needs new smart phone. Board approved. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(H) Officer's Reports (1) President and (2) VP of Operations		
	H1a. No meeting – not a quorum		
	H1b. Blair's resignation. Will continue to provide contract services if needed		
	H1c. Randy McNurlin requested a 6-month leave of absence. At end of meeting board approved.		
	2a. Donna Stevenson's presentation. Board voted to move forward with Donna as financial advisor		
	2b1. Appreciation Dinner financials: 160 meals purchased and 170 severed. Raffle offset some costs		
	2b2. Need to find a volunteer to chair next year.		
	2b3. We will evaluate the awards selection process when we have more time.		
	2b4. Whiskeyslide Property is on the Market. Paid \$2,000 to have the property surveyed.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(I) Team Reports		
	1. Dog Team: Shelter struggling with current staffing levels. Adoptions are slow but they are working on special adoption events.		
	2. Cat Team: Entered 5 th week with Animal Services cats coming to adoption centers. 4 kittens have found homes.		
	3. FFP Team: Trapped and altered 53 cats. Year to date they have altered 243 cats. Had info table at Children's Fair. The team made their first contribution of both dog and cat food to the CHS's efforts to help Meals-on-Wheels recipients feed their pets.		
	4. E-Comm Team: Facebook pages for the Thrift Stores and more activity on the CHS business page. Received \$174.22 in donations from Amazon Smiles for the period of 1/1/15-3/31/15.		
	5. Oversight Committee: Stores using EBay to sell high-ticket items. Angels Camp store to change hours to 10-5 and closed on Sunday and Monday.		
	6. New Shelter Committee: Campaign Coordinator to be hired. Looking to find and interview Architects. Trip to Sutter County shelter to tour their facility.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(J) Unfinished Business		
	1. Progress on the sale of the big table. No progress.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	(K) New Business		
	1. By-Laws change (Article 4 – Directors): Motion by Russ Thomas. Second by Karen Elliot		
	2. Proposed budget: Will be presented at next board meeting		
	3. Vote for next year's officers will take place at June meeting. JoAnne in charge of balloting.		
	4. Closed session.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting adjourned