



BOARD MEETING Minutes CHS Board Meeting 05 21 2015.docx

MINUTES

MAY 21, 2015

5:30 P.M.

FOOTHILL VILLAGE-ANGELS CAMP

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| MEETING CALLED BY | Jo Ingraham |
| FACILITATOR | Jo Ingraham |
| NOTE TAKER | Deborah Schoeman |
| TIMEKEEPER | Jo Ingraham - Call to order 5:50 p.m. Adjourned 6:45 p.m. |
| ATTENDEES | Jo Ingraham, Karen Elliott, Russ Thomas, Deborah Schoeman |
| NOT ATTENDING | Randy McNurlin, Joanne Elliott |
| PUBLIC | Joanne Kromfols, Jean Macomber, Anne Ellis, Jamie Leigh, Allan Dodson, Dawn LaPlante, Jessica & Donna with Stevenson Financial |

Agenda topics

| | | |
|---------------------|---------------------------|-----------------|
| DISCUSSION | (B) PUBLIC COMMENT | |
| | No Public Comment | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| DISCUSSION | (C) Agenda acceptance | |
| | Moved by Russ Thomas. Second by Karen Elliott to accept agenda as amended. | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| DISCUSSION | (D) 4/09 Board Meeting Minutes - accepted | |
| | Moved by Karen Elliott. Second by Russ Thomas | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| DISCUSSION | (E) Correspondence | |
| | <ul style="list-style-type: none"> Nora Arrowood – sent thank you letter for the \$300 approved for her elderly dogs. \$150 donation from Angels/Murphys Rotary Email from Debby Beaufort praising Executive Director Ellis for a marvelous job | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| DISCUSSION | (F) Treasurer's Report | | |
| | 1. Balance Sheet: Allan stated the P&L shows Thrift Store income \$4,000 but it doesn't match total donation. | | |
| | 2. Spay/neuter Report: Mary Foye – key didn't work in the door so couldn't get into office to do report. | | |
| | 3. Collection boxes: Collected \$1,225.42 | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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| DISCUSSION | (G) Executive Directors Report | | |
| | <ul style="list-style-type: none"> • 10 acre Whiskey Slide parcel. Liability insurance renews at \$850 a year. On the market. • We are collection pet food to help Meals-on-Wheels participants. • Modular update: power on, interior plug work, painted, water in, parking lot framed, ramp needs to be poured. Floor not in. Working with Blair and Comcast to see about internet/Wi-Fi. • Jim Jones is willing to give second legal opinion if we need one. • E.D. needs new smart phone. Board approved. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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| DISCUSSION | (H) Officer's Reports (1) President and (2) VP of Operations | | |
| | H1a. No meeting – not a quorum | | |
| | H1b. Blair's resignation. Will continue to provide contract services if needed | | |
| | H1c. Randy McNurlin requested a 6-month leave of absence. At end of meeting board approved. | | |
| | 2a. Donna Stevenson's presentation. Board voted to move forward with Donna as financial advisor | | |
| | 2b1. Appreciation Dinner financials: 160 meals purchased and 170 severed. Raffle offset some costs | | |
| | 2b2. Need to find a volunteer to chair next year. | | |
| | 2b3. We will evaluate the awards selection process when we have more time. | | |
| | 2b4. Whiskeyslide Property is on the Market. Paid \$2,000 to have the property surveyed. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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| DISCUSSION | (I) Team Reports | | |
| | 1. Dog Team: Shelter struggling with current staffing levels. Adoptions are slow but they are working on special adoption events. | | |
| | 2. Cat Team: Entered 5 th week with Animal Services cats coming to adoption centers. 4 kittens have found homes. | | |
| | 3. FFP Team: Trapped and altered 53 cats. Year to date they have altered 243 cats. Had info table at Children's Fair. The team made their first contribution of both dog and cat food to the CHS's efforts to help Meals-on-Wheels recipients feed their pets. | | |
| | 4. E-Comm Team: Facebook pages for the Thrift Stores and more activity on the CHS business page. Received \$174.22 in donations from Amazon Smiles for the period of 1/1/15-3/31/15. | | |
| | 5. Oversight Committee: Stores using EBay to sell high-ticket items. Angels Camp store to change hours to 10-5 and closed on Sunday and Monday. | | |
| | 6. New Shelter Committee: Campaign Coordinator to be hired. Looking to find and interview Architects. Trip to Sutter County shelter to tour their facility. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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| DISCUSSION | (J) Unfinished Business | | |
| | 1. Progress on the sale of the big table. No progress. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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| DISCUSSION | (K) New Business | | |
| | 1. By-Laws change (Article 4 – Directors): Motion by Russ Thomas. Second by Karen Elliot | | |
| | 2. Proposed budget: Will be presented at next board meeting | | |
| | 3. Vote for next year's officers will take place at June meeting. JoAnne in charge of balloting. | | |
| | 4. Closed session. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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Meeting adjourned