



# Board Meeting

## MINUTES

JANUARY 15, 2015

5:30 P.M.

FOOTHILL VILLAGE-ANGELS CAMP

<b>MEETING CALLED BY</b>	Jo Ingraham
<b>FACILITATOR</b>	Jo Ingraham
<b>NOTE TAKER</b>	Deborah Schoeman
<b>TIMEKEEPER</b>	Jo Ingraham
<b>ATTENDEES</b>	Jo Ingraham, Anne Ellis, Blair Wiley, Russ Thomas, Randy McNurlin, Deborah Schoeman

- A. Called to order: 5:50 p.m. / Adjourned: 7:08 p.m.
- B. Public Comment: None
- C. Agenda additions/deletions/approval: Motion by Russ, Second by Blair
- D. Minutes from November corrections/approval: Motion by Russ, Second by Randy

### Agenda topics

<b>DISCUSSION</b>	E. Communication	
	Lost Cat – Cindy and Nancy found him in a tree while out on a walk. Received a nice card and \$100	
	Mountain Zumba gave us \$150	
	Kahthi Grover's 3 <sup>rd</sup> grade class at Michelsen sent a thank you for the "Kind News."	
<b>CONCLUSIONS</b>	N/A	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send thank-you's for the donations.		

<b>DISCUSSION</b>	F. Treasurers Report – Treasurer not present.	
	Total appeal letter deposits from Nov. 20 <sup>th</sup> – Dec. 29 <sup>th</sup> was \$26,114.05. Received a \$2500 check on December 31 <sup>st</sup> .	
	Building appeals letter is not scheduled as of yet.	
<b>CONCLUSIONS</b>	More information needed before the Building appeals letter can go out.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>	G. Executive Director's Report	
	1. Modular - SAFD \$700: SAFD does not want to waive fees. The County and School District are waiving fees. Ann will attend one of their board meetings to plead our case. The modular should be onsite and up and running in February. The Connex box still needs to be moved but will have to wait until after we trench. Ed Ballard offered to have his inmate road crew hand trench for us. Everything unhooked and ready to move. Took concrete out.	
	2. Accounting – Mary to close out and hand over to Sherri Davis possibly in February	
	3. Office Team - nothing	
	4. Veterinary Assistance Program – will go through policy with Board. We have paid over \$1800 that did not meet our criteria for life threatening. We will be drafting a new policy and bringing to the Board for approval	
<b>CONCLUSIONS</b>	Please see above	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

--	--	--

<b>DISCUSSION</b>	H. Officer's Report		
	1. President		
	a. Executive Committee Minutes. Some action needed		
	b. Kathy Hamlin on leave – will return in July		
	c. Mary and Lynn have both asked to be replaced – looking for replacements		
	d. Phil is only a temporary Secretary – looking for replacement		
	e. Board meetings will continue at Foothill Village until modular is ready		
	2. VP of Operations/Marketing – not present		
<b>CONCLUSIONS</b>	none		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>DISCUSSION</b>	I. Team Reports		
	1. Dog Team – no report submitted		
	2. Cat Team – no report submitted		
	3. FFP Update – Executive Committee voted to bring request for funding to Board. Program needs an additional \$14,300 to continue operating until the end of the year. The program has altered 213 cats since July 1 <sup>st</sup> with a cost of \$12,650. Moved by Blair. Second by Russ.		
	4. E-Communications Team – no report submitted		
	5. Oversight Committee – meeting minutes and store reports submitted		
	6. New Shelter Committee – toured the Merced County Adoption Center in Atwater		
<b>CONCLUSIONS</b>	See above		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>DISCUSSION</b>	J. Unfinished Business		
<b>CONCLUSIONS</b>	Covered under Executive Committee Report		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>DISCUSSION</b>	K. New Business		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## Additional Topics – Not on agenda

<b>DISCUSSION</b>	Email Vote		
Voted to accept the Titus bid to move the modular from Jenny Lind to the Animal Shelter property and that the President should sign the contracted			
<b>CONCLUSIONS</b>	Passed unanimously		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>DISCUSSION</b>	Email Vote		
In the future no e-mail vote would be necessary if three (3) members of the Executive Committee agreed that a contract was acceptable and the President should sign it.			
<b>CONCLUSIONS</b>	Passed unanimously.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
		N/A	