

Calaveras Humane Society

Minutes of Regular Meeting July 17, 2014

The Board of Directors met at the San Andreas Library, San Andreas, CA at 5:30 PM

- A. The meeting was called to order at 5:30 PM
- B. Public Comments: Calaveras County Women's Network shows the Calaveras Humane Society as their donation for the Women's Night out July 22, 2014 event. CHS will have a booth at the event and all proceeds will go to CHS.
- C. Agenda changes or additions: None
- D. Approval of minutes for June, 2014: No Minutes available due to electronic malfunction.
- E. Correspondence: None
- F. Treasurers Report: Submitted, including end of year financial report. Voucher stats submitted as well. Approval to pay bill for Kind News newsletter for classrooms at \$1,200.00. Motion made by Marilou and second by Randy, Motion approved.
- G. Consultant's Report: Consultant will report under agenda item J 2.
- H. Officers Report:
 1. VP Operations: Some discussion about the cat sponsor program. Program is now online and includes option for businesses to add to their website. Sponsors names will be added to the website as well. Trust donation discussion, including financial advisor options. Further discussion regarding job descriptions for employees.
 2. VP Marketing: Report submitted, no response for grants as of yet.
- I. Standing Teams reports:
 1. Dog Team/Shelter
 - a. Report: Submitted, Amanda resigned, Gina will be laid off; we have great need for replacements. Looking for someone with shelter experience
 - b. Stats: Submitted 2005 to 2014. The numbers are going down. Some discussion regarding adding column to dog stats report for clearer reading.

2. Cat Team:
 - a. Report: Jo has gone from 7 foster kittens to one.
 - b. Stats: Submitted
 - c. TNR update: Thanks for TNR support! Report regarding public awareness for TNR, it is critically important. TNR needs more help for trapping. Aggressively pursue barn cat program. Will have tables to educate public available at events. Some discussion on logo for TNR publicity. Discussion on name of program, feral feline project not to be confused with TNR.
3. E-communications team
 - a. Newsletter: Web page is doing well, as well as our Facebook site. 400 pics have been added to Facebook page. More stories needed, would like one on Sally.
 - b. Appeals letter: Has not gone out yet, waiting on the County.
4. Oversight Committee:
 - a. Minutes: Verbal report submitted
 - b. Store results:
 1. Month: Monthly report submitted, lacking % column.
 2. Year: YTD report submitted
- I. Unfinished Business:
 1. Lease update: Landlord will not “subdivide” unit. May consider month to month rental. CHS waiting on modular go-ahead. Lease is up in August and CHS hopes to be moved to modular by September if all goes well with the County agreement.
 2. Modular Progress: Jenny Lind modular has bathroom, Arnold does not. Contractor believes floor is in good condition at Jenny Lind. Cost is less for this unit. Concrete slab will be needed. Will get bid on moving costs and concrete removal. Further discussion on modular placement location, parking availability, power and water. Discussion regarding clinic for spay and neuter will be in the full disclosure to County. Shelter staff will not be involved in our clinic other than perhaps scheduling. Meeting set with County for Monday the 28th of July to finalize agreement to take to the Board of Trustees. We have a

challenge regarding ownership of modular on County property. The modular will be donated by the school district Board of Supervisors. Estimates for moving from contractor are approx. \$7,000.00. Concrete removal is \$3,000.00.

3. MOU on County property: see above
 4. Policy and Procedures draft from all committees due by August 21, 2014
 5. Roster information/changes: Need volunteer contacts as well
 6. Sally's farewell event: Nancy purchased necklace with CHS logo. Nancy would like back engraved with thanks from CHS for years of dedicated service. Suggested engraving "licks, wags and purrs from CHS." Nancy will check with Sally for date for luncheon. Grounds suggested for restaurant as owner has been supportive of CHS. Total cost was \$347.75. CHS will refund Nancy for costs and donations accepted. Attendees will purchase their own lunch.
 7. Arnold parade report: Great gathering! Tons of pictures taken now on Pine Tree and Facebook.
 8. Storage time for records: CHS Attorney will email information
- J. New Business:
- a. "Shares" cards available.
 - b. Tahoe shelter tour visit discussed to help inspire CHS with new ideas.
 - c. Adjournment: Motion to adjourn.

Respectfully Submitted:

Marilou Miloslavich