

## Calaveras Humane Society

### Minutes of Regular Meeting March 14, 2014

The Board of Directors met at the Humane Society Office, San Andreas, CA at 5:30PM

- A. The meeting was called to Order at: 5:30 PM
- B. Public Comment: None
- C. Agenda changes or additions: None
- D. Approval of Minutes: March 14, 2014 Approved as corrected 8/0
- E. Treasurer Report: Report submitted in Packet
- F. **Closed Session Item Gov. code 54950/Personnel**  
*Action taken in Closed Session: Jenny leaving; vote to give her \$5,000.00 (two months salary) as severance pay. Marilou Miloslavich elected as recording secretary.*
- G. **Consultant's Report:**
  - 1. Recommendation for Arnold site billing and invoicing; Vote to have Arnold and Angels Camp thrift stores take turns paying for Licks and Purrs ad. Grants need more specific information for finances. 8/0
  - 2. Credit card for fueling Astro Van: Blair will look into credit card for fuel only.
  - 3. Grants: Central data base for tracking animals. Set up bookkeeping with accountant for Grants for new building.
- H. **Standing Committees:**
  - 1. **Dog Team:**
    - a. Final report on puppy flight; All went well; Jody is working on keeping the owners in compliance.
    - b. Ad for volunteers: The shelter is in need of volunteers for weekend cleanings: Board agrees to pay for ads in newspaper 8/0
  - 2. **Cat Team:**
    - a. Cindy Henning working on cats for Thursdays, Fridays and Saturdays at store locations.
  - 3. **TNR**
    - a. Progress Report: Dr. Sunseri is on board with the program; will be meeting with other veterinarian's. Decision on acceptable fee of \$25.00 for male neuter and \$60.00 for female spay or \$85.00 if pregnant. 8/0
  - 4. **Oversight Committee:**
    - a. Results of vote on Employee Handbook: Approved 8/0
    - b. Financial Summary from stores: Report submitted
  - 5. **Communication Committee:**
    - a. Annual appeal letter: Report to be submitted at the next meeting. Email sent out this AM regarding newsletter
- I. **Unfinished Business:**

- a. Office Lease space approval: Report submitted in Board packet for review. Following some discussion the Board will proceed with negotiations with current landlord. The Board will continue to look for a new office space.
  - b. Medical necessity contacts: Sally Robfogal, Blair Wiley, Lynn Keever, Cindy Garringer and Mary Pons.
  - c. Re-up on out of date Board members: List for April meeting, July 1<sup>st</sup> for vote. Need to vote for re-election of Board members whose terms have expired or will expire prior to July 1, 2014.
- J. New Business:**
- a. Appreciation dinner: The dinner will be held on April 23, 2014 at the town hall in San Andreas.
  - b. Award nominations: Nominations will be closed on 4/10/2014. Lynn Keever will make a report at the April Board meeting for Board vote.
  - c. Event Participation: Joe Ingraham requests approval of ALL events once a year. Joann Elliott reported that she drove the van with the animals at the Murphys St. Patricks Day parade and the crowd loved it.
  - d. By Laws revision and update: Revision to 2014; By laws need revision. Sally will send a copy of the current by-laws to all Board members
- K. Vacant positions:**
- 1. Secretary: Action taken in Closed session; Secretary elected
- L. Presidents Statement:** The President addressed the Board regarding gossip.
- M. Adjournment:** 7:05 PM
- The next meeting will be on April 17, 2014.

**Final results of emergency e-mail vote for CHS to participate in community events.**

<b>Board member</b>	<b>Dog Days</b>	<b>St. Patrick's Parade</b>	<b>Children's Fair</b>
<b>Blair</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>JoAnne</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Karen</b>	<b>NR</b>	<b>NR</b>	<b>Yes</b>
<b>Kathy</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Lynn</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Mary</b>	<b>NR</b>	<b>NR</b>	<b>NR</b>
<b>Nancy</b>	<b>NR</b>	<b>NR</b>	<b>NR</b>
<b>Randy</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Russ</b>	<b>Yes</b>	<b>Yes</b>	<b>NR</b>
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<b>9</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Nine board members...5 favorable votes needed to allow CHS participation in the event.**

**March 4, 2014**

**E-mail voting supervised by J. Ingraham**