

CALAVERAS HUMANE SOCIETY
BOARD OF DIRECTORS
REGULAR MEETING
FOOTHILL VILLAGE LOUNGE
ANGELS CAMP, CALIFORNIA
MARCH 17, 2016
5:30 PM

Board Members Attending: Jo Ingraham (presiding), Allen Dodson, Karen Elliott, JoAnn Kromfols, Dawn LaPlante, and Russ Thomas

Board Members Absent: Joanne Elliott, Randy McNurlin

Guests: none / Public: Anne Ellis (CHS Executive Director), Alisa Dodson (note-taker)

A. The meeting was called to order by Jo at 5:40 p.m.

B. Public Comment - None.

C. Agenda - additions, deletions, approval

MOTION: To approve the agenda as submitted (Allen, Dawn) Passed

D. Minutes Approval from the February 17, 2016 meeting - corrections, approval
Under Old Business, item 4, Volunteer Appreciation Dinner, #b, an "s" should be added to San Andrea.

Motion: To approve the minutes of the February 17, 2016 meeting as corrected (Allen, Dawn; Russ abstaining) Passed

E. Correspondence - None.

F. Treasurer's report - report included

- a. Karen & Allen met with Donna to discuss our investment portfolio.
- b. February was a quiet month for donations

Motion: To approve the Treasurer's Report (Russ, JoAnn) Passed

G. Executive Director's Report - report included

- a. Volunteers are still needed for the vet assistance team
- b. Shall we share a booth at the County Fair with FOCAS and CADS?

MOTION: To approve sharing a booth at the Country Fair with FOCAS and CADS, with rent up to \$600 shared among the groups. (Karen, Allen) Passed

c. Cyndi Kirkpatrick is interested in being our new website person. She proposes to draw up a short contract.

MOTION: To accept Cyndi Kirkpatrick's proposal to present the Board with a contract. (Russ, Allen) Passed

d. Volunteer Tracy Malandra has been transferring donor history from the old QuickBooks program to the new one. This will enable CHS to track donor history prior to July 2015 and use for the capital campaign. It was suggested the Board pay her a small amount for the work. This would be a one-time, unusual item, and is not intended to set a precedent. Will pay from shelter account as this is for new shelter campaign.

MOTION: To authorize \$100 to Tracy Malandra for her work (JoAnn, Russ) Passed

e. Anne, Cindy and Randy have worked on an Aggressive Animal Policy which was presented to the Board for review at this meeting.

MOTION: To approve the Aggressive Animal policy (Allen, Dawn) Passed

f. A dollar limit is needed for post adoption vet expenses policy to be completed and approved..

MOTION: To approve a post adoption vet expense limit of \$50, to be reviewed in a year (JoAnn, Russ) Passed

g. SaveMart is doing away with its shares card. Their shoppers can now sign up on line for eScrip; Stores that honor community cards are already on this system. Anne will draft a Facebook notice encouraging eScrip sign-ups.

h. Our attorney Nancy Park has presented a retainer with an increased fee.

MOTION: To accept Nancy Park's new contract (Karen, JoAnn) Passed

H. Officer's reports

1. President - report included

2. VP of operations - report included

3. VP of marketing - report included

4. E-Comm team—report included

I. Team Reports

1. Dog team-report included

2. Cat team-stats sent earlier

3. FFP team - report included

4. Oversight committee - report included

J. Unfinished Business

1. New Shelter Committee - report included

a. JoAnn handed back over chair to Russ as he is home.

b. An MOU meeting held with our counsel and county officials and county counsel. County Counsel will be doing the next set of revisions for review and approval

2. Organizational Review Workshop

a. Participants should arrive at 11:00.

3. Volunteer Appreciation Dinner

a. JoAnn will have the invitation out by Sunday

b. Alisa is the registrar

K New Business

L Closed Session

M. Adjournment

MOTION: To adjourn the meeting at 7:15 p.m.(Dawn,Karen) Passed