

CALAVERAS HUMANE SOCIETY
BOARD OF DIRECTORS
REGULAR MEETING
FOOTHILL VILLAGE LOUNGE
ANGELS CAMP, CALIFORNIA
APRIL 21, 2016
5:30 PM

Board Members Attending: Jo Ingraham (presiding), Allen Dodson, Karen Elliott, Joanne Elliott, JoAnn Kromfols, Dawn LaPlante, Randy McNurlin and Russ Thomas

Board Members Absent: None

Guests: Bruce Leister, member of the OC

Public: Anne Ellis (Executive Director) and Alisa Dodson (note-taker)

A. The meeting was called to order by Jo at 5:38 p.m.

B. Public Comment
None.

C. Agenda - additions, deletions, approval

MOTION: To approve the agenda as submitted (Allen, Karen) Passed

D. Minutes Approval from the March, 2016 meeting - corrections, approval

Motion: To approve the minutes of the March, 2016 meeting (Karen, Russ)

E. Correspondence
None.

F. Unfinished Business

1. Documents Developed at Board Retreat incredible thanks to JoAnne

a. CHS Organizational Diagram and Executive Director and Board Relationship documents
The Board reviewed these and had no changes.

b. Code of Ethics

Motion: to approve the Code of Ethics for CHS Board Members (Russ, Karen) Passed

2. Bylaw changes — first reading

- The document will be amended to refer to Chairperson and Vice Chair throughout.
- Anne noted that she added the Code of Ethics on page 2.

Motion: To accept the bylaws as submitted and corrected (Allen, Randy) Passed

3. Status of MOU

Negotiations are continuing.

4. Final report of appreciation dinner

The dinner was successful with 160 diners and expenses comparable to last year's. Thanks to the dinner committee for their hard work.

5. ED job description

The latest document will be sent to Board members for review.

G. New Business

1. Honorarium for Andrea Elliott

The Board discussed whether a volunteer should receive an honorarium and decided that this is not appropriate. Anne will write a thank-you letter to Andrea.

2. Finance Committee Schedule

The budget will be presented at next month's meeting.

3. Nomination Committee Schedule

JoAnn and Joanne will meet and develop a plan for soliciting new members and will set slate for next term officers. Report at May meeting or via email

H. Treasurer's Report - included

Allen presented the financial reports for March.

1. Most of the annual appeal money has come in, so there are not as many donations as in previous months.
2. We don't have as many adoption fees because there is a temporary lull in the number of cats available.
3. Thrift stores: The Arnold store continues to be profitable; the Angel's store has been unable to achieve profitability.

Motion: To sadly shut down the Angels Camp thrift store at the end of the lease in August (JoAnn, Russ) Passed

Motion: To approve the Treasurer's Report (Randy, Karen) Passed

I. Executive Director's Report - included

No further discussion

J. Officer's Reports

No further discussion

K. Team Reports

1. New Shelter Committee

The approved MOU is needed before more progress can be made.

2. No further discussion of other Team Reports.

L. Adjournment

MOTION: To adjourn the meeting at 7:56 p.m. (JK Randy) Passed