

CALAVERAS HUMANE SOCIETY
BOARD OF DIRECTORS
REGULAR MEETING
FOOTHILL VILLAGE LOUNGE
ANGELS CAMP, CALIFORNIA
MAY 19, 2016
5:30 PM

Board Members Attending: Jo Ingraham (presiding), Allen Dodson, Karen Elliott, JoAnn Kromfols, Dawn LaPlante, Randy McNurlin

Board Members Absent: Joanne Elliott, Russ Thomas

Guests: none

Public: Alisa Dodson (note-taker)

A. The meeting was called to order by Jo at 5:35 p.m.

B. Public Comment
None.

C. Agenda - additions, deletions, approval

Arnold parade will be added as J3 (under Unfinished Business)

MOTION: To approve the agenda as amended. (Karen, Allen) Passed

D. Minutes Approval from the April 21, 2016 meeting - corrections, approval

Motion: To approve the minutes of the April 21, 2016 meeting (Randy, JoAnn) Passed

Motion: To approve the minutes of the April 21, 2016 special meeting (Allen, Randy) Passed

E. Correspondence
None.

F. Financial Report - report included

The Board reviewed the reports from the stores and CHS operations. Allen noted we will be receiving a \$5000 bequest shortly.

Motion: To approve the Financial Report (JoAnn, Randy) Passed

G. Executive Director's Report - report included
Anne's report was briefly discussed in her absence; no issues arose.

H. Standing Committee Reports

1. Executive Committee
There was no Executive Committee meeting.

2. Finance Committee
This will be covered under J2, Next Year's Budget.

3. Nominating Committee

a. The Nominating Committee has developed a process and criteria guideline for nominations. Board members should send names of potential candidates the Committee, who will vet the individuals and present pros and cons to the Board. The Committee will develop an ongoing list of candidates; if a candidate is not ready or interested in serving now, they may be in the future. Board members liked this approach; comments on the process to JoAnn or Joanne.

b. A Slate of Officers was presented and will be voted on at the June meeting. The Officer Slate is as follows:

Chair: JoAnn Kromfols for 6 months and Randy McNurlin for 6 months.(office term ends 6/2018)

Vice Chair: Karen Elliott (office term ended 6/2017)

Chief Financial Officer: Allen Dodson (office term ends 6/2018)

Secretary: none presented (office term ends 6/2017)

4. New Shelter Committee - report included

Board members reviewed the New Shelter Committee Report.

I. Team and Other Reports

a. FFP - report included

In future, this will be included in the Executive Director's Report

J. Unfinished Business

1. Proposed Executive Director

a. Job Description

Only one change was needed: Page 1 second paragraph, should read "Reports To: Board of Directors, through the Chair."

Motion: To approve the Executive Director Job Description as amended. (Allen, Randy) Passed.

b. Time Line

This job posting should be out by the end of May. The posting will state salary will be commensurate with experience.

2. Next Year's Budget

The only change from the budget submitted is an expense addition of \$1000 for a cell phone for the Executive Director.

Motion: To approve the 2017 budget as amended (Karen, Dawn) Passed

Allen will send a corrected copy to Board members.

3. Arnold Parade

The parade will be on July 2nd. Karen and Jo will drive the trucks and Dawn will have poop bags and a donation bucket.

K. New Business

None

L. Closed Session

M. Adjournment

Motion: To adjourn the meeting at 7:18 p.m. (Randy, Karen) Passed